Checklist for Submission of APPLICATION for DEMOLITION PERMIT

To obtain a permit for demolition of the ‘on-site’ structure please do the following:

1) Obtain ZONING approval from COLLEGE TOWNSHIP – phone: 814-231-3021.
   *Complete the Application for Building Permit
   *Complete the Building Demolition Disclosure Form

2) *Submit three sets of site plans indicating the structure to be razed. (1-Township/2-Code)

3) *Submit a letter or fax or email from each of the utilities which indicate that the utilities have
   been disconnected in accordance with the respective utilities regulations.

4) The zoning officer will review, and approve with his signature on the back of the application
   (following pages) and issue a zoning permit.

5) You will receive a call from COLLEGE TOWNSHIP advising you that the approved permit and
   original submission documents are ready for pick-up to be SUBMITTED to the Centre Region
   Code Office, 2643 Gateway Dr Suite 2, State College PA – phone: 814-231-3056 for the “On-Site”
   Code Permit - Inspection Card (to be posted at the job site).

6) Once the above has been received the application will be processed and a CENTRE REGION
   CODE PERMIT issued.

7) Prior to commencement of demo, place a phone call to Rob Wagner at this agency to notify
   Rob Wagner that you are proceeding with the demo – PHONE: (814-231-3056).

8) Precautions appropriate to protect the public are the responsibility of the contractor (review

9) Demo materials are to be trucked by licensed hauler to the Centre County Solid Waste Authority
   (814-238-7005).

10) Contractor shall retain copies of the transfer station receipts as proof to the building inspector
    that the materials have been properly disposed of. Said copies shall be given to the inspector at
    the time of the required building demo inspection which you are required to call for prior to
    departing the site. Please call for inspection(s) one day prior to the day you want the inspection.

Following pages – Demolition Application Packet:
Application
Demolition Disclosure
Informative-Demolition Fact Sheet
Informative-PA DEP Informative
### Location of Proposed Work or Improvement

- **Municipality:** COLLEGE TOWNSHIP  
- **Tax Parcel No.:** ________________  
- **Street Address:** ________________  
- **Rural Directions:** ________________

### Type and Cost of Work or Improvement

<table>
<thead>
<tr>
<th>Type of Property:</th>
<th>Type of Improvement:</th>
<th>Building Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Commercial</td>
<td>☐ New building</td>
<td>Dimensions:</td>
</tr>
<tr>
<td>☐ Residential</td>
<td>☐ Addition</td>
<td>Height (feet):</td>
</tr>
<tr>
<td>☐ Current Rental</td>
<td>☐ Alteration</td>
<td>No of Stories:</td>
</tr>
<tr>
<td>☐ Proposed Rental</td>
<td>☐ Repair, replacement</td>
<td>Total Square footage:</td>
</tr>
<tr>
<td>☐ Demolition</td>
<td>☐ Electrical ONLY</td>
<td></td>
</tr>
<tr>
<td>☐ Sprinkler System ONLY</td>
<td></td>
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</tbody>
</table>

- **Declared cost:** $______________

- **Describe proposed work:**
  - ________________________________________________________
  - ________________________________________________________
  - ________________________________________________________
  - ________________________________________________________

### Affiliate

<table>
<thead>
<tr>
<th>Role:</th>
<th>Name</th>
<th>Address</th>
<th>Phone No</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tenant</td>
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<tr>
<td>Contractor</td>
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</tr>
<tr>
<td>Design Professional</td>
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### Affidavit

I hereby certify that I am the owner in fee or the authorized agent of the owner in fee of the property upon which the work authorized by the permit sought will be performed. All work will be performed in accordance with all applicable laws of the Commonwealth of Pennsylvania and this jurisdiction.

<table>
<thead>
<tr>
<th>Signature of applicant</th>
<th>Address</th>
<th>Application Date</th>
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<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Phone #</th>
<th>Role</th>
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<tbody>
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</tbody>
</table>
**Details**

Square footage

Housing: ______________

Basement:

Finished: ______________

Unfinished: ______________

Garage: ______________

Total Square Footage: ______________
(must equal breakdown above)

Level of alteration

I  II  III

Change of Use: ______________

New Building: ______________

Additional Notes:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Spoke to</th>
<th>Voicemail/Email?</th>
<th>Initials</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>
### ZONING PLANS EXAMINER NOTES

<table>
<thead>
<tr>
<th>Zone:</th>
<th>Off-street parking spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Set Backs</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Front</td>
</tr>
<tr>
<td></td>
<td>Right Side</td>
</tr>
<tr>
<td></td>
<td>Left Side</td>
</tr>
<tr>
<td></td>
<td>Rear</td>
</tr>
<tr>
<td></td>
<td>Enclosed:</td>
</tr>
<tr>
<td></td>
<td>Outdoors:</td>
</tr>
</tbody>
</table>

Notes:

Approved: __________________________ Date approved: __________ Permit No.: __________

---

### CODES PLANS EXAMINER NOTES

#### OCCUPANCY INFORMATION

Type of Construction: __________ Use Group: __________

<table>
<thead>
<tr>
<th>FLOOR</th>
<th># OF UNITS</th>
<th>MAX OCC LOADS</th>
<th>MAX LIVE LOAD (lbs per sq.ft.)</th>
<th>FLOOR</th>
<th># OF UNITS</th>
<th>MAX OCC LOAD</th>
<th>MAX LIVE LOADS (lbs per sq.ft.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASEMENT</td>
<td></td>
<td></td>
<td></td>
<td>SEVENTH FLOOR</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FIRST FLOOR</td>
<td></td>
<td></td>
<td></td>
<td>EIGHTH FLOOR</td>
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</tr>
<tr>
<td>SECOND FLOOR</td>
<td></td>
<td></td>
<td></td>
<td>NINTH FLOOR</td>
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<tr>
<td>THIRD FLOOR</td>
<td></td>
<td></td>
<td></td>
<td>TENTH FLOOR</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>FOURTH FLOOR</td>
<td></td>
<td></td>
<td></td>
<td>ELEVENTH FLOOR</td>
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<tr>
<td>FIFTH FLOOR</td>
<td></td>
<td></td>
<td></td>
<td>ROOF</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>SIXTH FLOOR</td>
<td></td>
<td></td>
<td></td>
<td>OTHER</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Approved: __________________________ Date Approved: __________

Building Permit No: __________________________ Date Permit Issued: __________

Permit fee $ __________ Deposit Paid $ __________ Balance Due $ __________

Deposit Date __________ Check/Cash __________ By __________
Site Plan — Required for zoning application. Applicant must fill in dimensions.
BUILDING DEMOLITION DISCLOSURE FORM

In addition to the Application for Building Permit when demolition waste is a factor this document is required on submission.

College Township Municipal Offices
1481 East College Avenue
State College PA 16801
Phone: 231-3021 Fax: 231-3020

The Code of College Township Chapter § 172-11 §. Construction and demolition waste. All waste materials resulting from the building, structural alteration, repair, construction or demolition of buildings or structures shall be disposed of as permitted by applicable Township, state and federal laws and regulations as may be in effect or as subsequently imposed. It shall be the responsibility of the property owner to ensure the disposal of such waste in accordance with applicable laws and regulations. Nothing contained herein shall be deemed to prohibit any person not regularly engaged in the business of collecting municipal solid waste from hauling his/her construction and demolition waste to a state-permitted disposal facility or to a disposal facility as designated by the Township in accordance with the regulations of the disposal facility.

LOCATION OF DEMOLITION:
Address: ____________________________ Type of Structure: ____________________________
Tax Parcel Number: ____________________________
Location where waste will be disposed of: ___________________________________________

PROPERTY OWNER INFORMATION:
Name: ______________________________________
Address: ______________________________________
Phone Number: ____________________________

APPLICANT INFORMATION:
Company Name: ______________________________________
Contact Person: ______________________________________
Address: ______________________________________
Phone Number: ____________________________

INSTRUCTIONS:
(1) You must include a site plan drawing of the site-(ENCLOSED IN PERMIT APPLICATION)
(2) Provide a copy of a current liability insurance policy.
(3) Exterior Demolition, install a barrier(s) around demolition site to ensure public safety.
(4) A final inspection will be conducted after demolition; applicant must call for inspection.

Applicant Signature: ____________________________ Date: ____________________________
Zoning Officer Approval: ____________________________ Date: ____________________________
All commercial contractors who plan to haul construction/demolition/renovations waste should be aware of the following Centre County and Centre Region requirements enforced through municipal solid waste ordinances.

**DISPOSAL REQUIREMENTS**

- **Definition**: The term construction/demolition/renovation waste shall consist of that waste resulting from the construction, demolition, or renovation of buildings and others structures, including wood, plaster, drywall, metals, asphallic substances, bricks, block and unsegregated concrete. The term also includes dredging waste, grubbing waste, street sweepings and Non-Friable Asbestos Waste.

- **Exceptions**: The term construction/demolition/renovation waste does not include the following if they are separate from other waste and used as clean fill:
  1. Uncontaminated soil, rock, stone, gravel, brick and concrete.
  2. Waste from land clearing, grubbing, and excavation including trees, brush, stumps and vegetative material.

- **Location**: All construction/demolition/renovation waste must be disposed of at the Centre County Solid Waste Authority (CCSWA) Transfer Station located at 253 Transfer Road, in College Township near the Nittany Mall.

**Fees:**

**CALL FOR CURRENT RATES, CENTRE COUNTY SOLID WASTE AUTHORITY**

**Phone**: 814-238-7005

- **Other**: The Centre Region Code Administration Agency and Inspections Staff will monitor job sites for the proper handling and containment of construction debris and refuse. While performing regularly scheduled inspections, the Code Official will look for an approved waste container on each active job site. The type of containment method is approved at the discretion of the Code Official and can include, but is not limited to, the following:
  1. Containers such as those provided by licensed refuse hauling companies.
  2. Trash hauling vehicles parked on site.
  3. Fenced or corralled areas.
  4. Any other method deemed acceptable by the Code Official.

Failure to provide proper trash confinement can result in all inspections being suspended and/or a Stop Work Order until the conditions are corrected.

**LICENSE REQUIREMENTS - CENTRE COUNTY**

No person shall commercially collect or transport construction/demolition/renovation waste within the geographic boundaries of Centre County in any vehicle or transportation container unless licensed by CCSWA. Using the services of an unlicensed hauler is a violation of the County Ordinance.

A license will be issued by CCSWA for each vehicle to the person who owns or leases the vehicle upon satisfaction of the following conditions:

- **Application Form**: A completed License Application Form must be submitted along with and the following application fee (**CURRENT YEAR**):
  1. **CALL FOR CURRENT FEES**, per year for each vehicle used exclusively for hauling construction/demolition/renovation waste.
  2. **CALL FOR CURRENT FEES**, one time charge, each roll-off container or transportable container.

**CENTRE COUNTY SOLID WASTE AUTHORITY - Phone: 814-238-7005**
Insurance Certification: Certificates of Insurance in the following minimum amounts must be submitted and maintained correct:

1. Vehicle Liability - $500,000 for each person and $500,000 each accident.
2. General Liability - $500,000 each accident for personal and property damage.
3. Worker's Compensation - As required by law.

LICENSE REQUIREMENTS - CENTRE REGION
(College, Ferguson, Harris and Patton Townships)

CENTRE REGION CODE ADMINISTRATION - Phone: 814-234-7198

Conditions Not Requiring a COG License:

A Centre Region Council of Governments (COG) License is not required if a commercial contractor hauls construction/demolition/renovation waste generated through said contractor at the job site.

(Example: "A" is general contractor and hires "B" to do drywall, and "B" hauls away waste. Neither "A" nor "B" needs a COG license, however, both would need to have vehicles licensed by CCSWA if hauling is done on a frequent basis during the year.)

A COG Hauler License is not required for non-commercial generated construction/demolition/renovation waste. Any property owner may remove such waste from his own property without a license; however, such waste must be disposed of at the transfer station, or through a licensed refuse hauler.

Conditions Requiring a COG License:

A COG Hauler License is required if a commercial contractor hauls construction/demolition/renovation waste, which has been generated by parties other than the hauling contractor. This does not include waste generated by subcontractors working under the main contractor.

(Example: "A" is general contractor and hires "B" to only remove waste. "B" needs a COG license and CCSWA vehicle license.)

A license will be issued by COG for each person/company upon satisfaction of the following conditions:

Application Form: A completed COG License Application form must be submitted along with a letter of verification from the CCSWA requirements and the following application fee (CURRENT YEAR):

1. CALL FOR current fee and agreement period, per --- year period per person/company hauling construction/demolition/renovation waste.

CENTRE REGION CODE ADMINISTRATION - Phone: 814-234-7198

COMPLIANCE

Those persons not in compliance with the CCSWA and COG regulations risk the revocation of their hauling licenses, suspension of privileges to use the CCSWA Facilities, and upon conviction by a district magistrate, shall be subject to a fine of not more than $1,000 per each separate offense and costs of prosecution, may undergo imprisonment in the Centre County prison for a period not to exceed 30 days, or both.

CONTACT PERSONS:

CCSWA 814-238-7005 - Enforcement Officer-Centre County Solid Waste Auth.
COG 814-234-7198 - Administration - Refuse Program Coordinator
You CANNOT demolish any building for commercial development without notifying DEP

Get notification form at: http://www.dep.state.pa.us
Go to: Subjects, Air Quality, Index, Asbestos, Contractor Info

Questions? Call (570) 327-3745

*see NESHAP Regulation 40 CFR 61 Subpart M
Pennsylvania One Call System, Inc.
925 Irwin Run Road - West
Mifflin, Pennsylvania 15122
DIAL 811 or 1-800-242-1776
FOR MORE INFORMATION OR A FREE PUBLIC SAFETY
PRESENTATION FOR YOUR GROUP CONTACT US AT:
Administrative Offices 1-800-248-1786

Pennsylvania Law requires;
ExCAvAToRs:
To call not less than three (3) nor more than ten (10) working days before
beginning work to:
DIG * DRILL * BLAST * AUGER * BORE *
GRADE * TRENCH * DEMOLISH

PA One Call
PA One Call Website The website for Pennsylvania One Call System is designed
for the public, excavators, designers and facility owners. Please visit
www.paconecall.org for more information.

All excavators must contact PA One Call at least 3 business days prior to
excavation, as required by law.

Pennsylvania One Call System is a non-profit Pennsylvania corporation created to
protect the underground facilities before anyone begins to disturb the earth. PA One Call
receives requests from excavators, contractors, plumbers, builders, designers, and the
general public to find out where underground lines are located. Pennsylvania One Call
notifies member underground facility owners of the intent to excavate. The member
underground facility owner then marks where their lines are located.
The PUC representative on the Board of Directors of Pennsylvania One Call is the
supervisor of the Gas Safety Division.

Know What's Below. Call Before You Dig - A PUC brochure that explains 811 and PA
One Call.

811 Public Service Announcement: 30 seconds - A 30 second ad for the 811 Call
Before You Dig campaign.

811 Public Service Announcement: 60 seconds - One minute ad for the 811 Call
Before You Dig campaign.

Video from 811 Event - Link to video from the 811 Call Before Your Dig event, held on