In Attendance (as listed below):

Members:
- Martin McGann - Chair
- Donald Hartzell – Vice-Chair
- Michael Grutzeck, Secretary
- Richard Harris - Treasurer
- Raymond Liddick, Jr. – Assistant Treasurer

Absent:
- Doug Baxter - Alternate

Staff:
- Adam Brumbaugh, Recording Secretary
- Kim Patishnock, Assistant Secretary
- Robert Long, Finance Director
- Michael Daschbach, Entech Engineering
- Joseph Fedeli, CPA Firm
- Cristin Long, McQuaid Blasko

Call to Order:
Chair McGann called the meeting to order at 7:02 pm.

Public Comment:
No comments were presented.

Approval of Minutes:
Vice-Chair Hartzell made a motion to approve the minutes from the April 4, 2023 meeting. Assistant Treasurer Liddick seconded the motion. The motion passed.

Operations Update – Staff:
Mr. Brumbaugh highlighted; 1) the inventory report indicated leaks at Mitch Avenue, Shamrock Avenue and Lenape Lane; 2) seven new water connections have been established in 2023; 3) two grants have been completed and submitted for the following projects: Oak Hall Park Well and First Avenue; the grants are expected to be awarded this month; 4) the Public Works Director,
Amy Kerner, has made a request to hire more water service personnel, the specifics will be presented at the next meeting for Board member consideration.

**Finance Report – Staff:**

**FR-1. Financial Report**

Mr. Long noted; 1) the report cover the first quarter finances as of the end of March; 2) the cash, investments and outstanding debt have not changes as there have been no debt service payments or withdrawals; 3) the next debt service payment, interest only, is due at the end of June; 4) at 25% completion of the year, revenues are at 23% and expenses at 26%.

**FR-2. Ratification of Disbursements March 2023**

Vice-Chair Hartzell made a motion to ratify the April 2023 disbursements. Treasurer Harris seconded the motion. The motion passed.

**Old Business:**

1. Rules & Regulations Update Draft – Review/Comment
   *Tentative approval June meeting.

Mr. Brumbaugh noted; 1) the drafted document was presented to the Engineering Committee earlier today; 2) the Solicitor, Entech and Staff have reviewed and edited the current draft; 3) the Authority members are to review the draft and provide any comment over the next two weeks; 4) the final draft will be presented at the June 2023 meeting for approval.

Secretary Grutzeck assigned sections of the draft to each authority member for review and comment over the next 2 weeks.

**New Business:**

No new business was presented.

**Consulting Engineer Report:**

1. Engineers Report

Mr. Daschbach highlighted; 1) an extension was filed to complete the Oak Hall Well permit comments to PADEP for the letter received in April; 2) the response will be submitted by May 12th; 3) the Squirrel Hill waterline project will begin next week; 4) the permit application has been submitted to PADEP for the Struble Tank refurbishment project in August.

2. 2022 Engineers Annual Report
Vice-Chair Hartzell wanted to thank Entech for the complete and informative report on the Authorities water system.

**Solicitor Report:**

Solicitor Long stated other than making progress on the Rules and Regulations updates there were no other items to add.

**Sub-Committee Reports:**

**Engineering Committee:**

Treasurer Harris highlighted; 1) the fire route readings report showed an acceptable use of water on the fire lines at the Nittany Mall; 2) no violations or reported deficiencies were received or noted from a recent PADEP inspection of the water system; 3) the PADEP inspector’s only request was to complete annual update of written documents.

**Other Matters:**

No other matters were presented.

**Informative:**

1. Benner Township PFAs Update – April 2023

Mr. Brumbaugh highlighted that the PADEP feasibility study referred to in the letter should clarify the process for providing public water to the Benner Township area.

**Adjournment:**

**Hearing no more business** Chair McGann moved to close the meeting. Seconded by Vice-Chair Hartzell. The meeting adjourned at 7:44 pm.

Respectfully Submitted,

Adam Brumbaugh

Adam Brumbaugh, Recording Secretary