In Attendance (as listed below):

Members:
- Martin McGann - Chair
- Donald Hartzell – Vice-Chair
- Richard Harris - Treasurer
- Michael Grutzeck, Secretary
- Douglas Baxter - Alternate

Absent:
- Raymond Liddick, Jr. – Assistant Treasurer

Staff:
- Adam Brumbaugh, Recording Secretary
- Robert Long, Finance Director
- Kim Patishnock, Assistant Secretary
- Joseph Fedeli, CPA Firm
- Cristin Long, McQuaid Blasko
- Michael Daschbach, Entech Engineering

Call to Order:
Chair McGann called the meeting to order at 7:00 pm.

Public Comment:
No comments were presented.

Approval of Minutes:
1. Regular Meeting Minutes March 6, 2024 – Approval

Vice-Chair Hartzell made a motion to approve the Regular meeting minutes from the March 6, 2024 meeting. Treasurer Harris seconded the motion. The motion passed.

Operations Update – Staff:
Mr. Brumbaugh noted; 1) the fire route monthly readings have dropped for March; 2) the inventory report showed one small leak on Edward Street; 3) there has been one new water connection for 2024; 4) a civil harassment case was brought against the Authority by a customer that had a brake on his side of the water service line with the Magistrates final decision in favor of the Authority the defendant has 30 days to appeal; 5) the Authority Members were copied on the outstanding amounts owed by Aspen Heights to College Township because at the time they
were in arrears with the University Area Joint Authority which would require shut off of the water service by the College Township Water Authority; 6) Aspen Heights has since made payment to the UAJA which negates the water shut off that may have occurred; 7) the CTWA previously provided water service to State Correction Institute at Rockview; 8) the Rockview waterline is still in place but the water is unwanted; 9) the decision has been made after notification the water line will be cut/capped and the hydrants along that route will be bagged and removed by the end of this summer within our easement areas beginning April 10, 2024.

Chair McGann asked Solicitor Long if the determination was made to turn the water off to Aspen Heights would we have incurred a counter suit from the land owner.

Solicitor Long stated the Authority would have been statutorily obligated to turn the water service off pursuant to the Water Authorities Act with specific additional notifications required by the Water Services Act and the Tenant Services Act requirements.

**Finance Report – Staff:**

**FR-1. Financial Report**

Mr. Long informed the Authority Members; 1) apologized that a written financial report is not available for tonight’s meeting; 2) this will be his final meeting with the Authority; 3) he has made the decision to retire April 30, 2024 after almost 25 years of service to the Township; 4) that he appreciates the professionalism of the Board members, Mr. Brumbaugh, the entire Staff, Mr. Fedeli, Mr. Daschbach and Solicitor Long.

The Authority members congratulated Mr. Long and wished him well.

**FR-2. Ratification of Disbursements**

**Vice-Chair Hartzell made a motion to ratify the March 2024 disbursements. Secretary Grutzeck seconded the motion. The motion passed.**

**Old Business:**

No old business was presented.

**New Business:**

1. **College Ave. Crossing at Pike Street Waterline Replacement Project Bid Award – Approval**

Mr. Brumbaugh noted the Memo recommendation dated March 27, 2024 prepared by Public Works Director, Amy Kerner; 1) the bid price from Mid-State Paving, LLC was $223,550.00; 2) the materials quote from Exeter Supply Co., Inc. for materials payable by the Authority was $35,807.06; 3) the total cost of the project will be $259,357.06; 4) the College Avenue Crossing at Pike Street Waterline Replacement Project has taken two projects Pike Street-Phase 3, $167,500.00, and Houserville-Northside, $176,000.00, for a total cost of $343,500.00 and
combined costs; 5) the combination of both projects will save the Authority $84,124.94; 6) the project estimated start date is Mid-May to the end of June 2024.

**Treasurer Harris made a motion to approve the Mid-State Paving, LLC bid of $223,550.00 for the College Avenue Crossing at Pike Street Waterline Replacement Project. Vice-Chair Hartzell seconded the motion. The motion passed.**

**Consulting Engineer Report:**

1. Engineers Report

Mr. Daschbach highlighted; 1) the First Avenue Waterline Replacement Project survey will be conducted Thursday, April 4, 2024; 2) the project will be funded with a grant that was awarded to the Authority.

**Solicitor Report:**

Solicitor Long noted current work with Staff has been completed for the Aspen Heights arrears, a residential development plan that would be compliant with current regulations/codes and no movement has been made at this time on the Benner Pike Walmart easements.

**Sub-Committee Reports:**

**Engineering Committee:**

Treasurer Harris and Vice-Chair Hartzell highlighted; 1) a virtual meeting will be held with the Susquehanna River Basin Commission on April 11, 2024 to discuss the permitting of the (OH-20) Oak Hall Well; 2) the inventory showed a lower production of water indicating that leaks have been found and repaired; 3) the College Avenue Crossing project bids were reviewed by the Committee prior to presentation to the Authority; 4) Assistant Engineer Northridge has made contact with the new owner of the property involved for the Ivy Hill Connection project, easements are required for the project; 5) the Struble Tank Exterior maintenance project will begin 4/8/24; 6) Staff is working on a current interconnect agreement with Penn State University.

**Other Matters:**

Chair McGann inquired about the Solar Power Purchase Agreement discussed at the March meeting that was to be available for review at the April meeting.

Mr. Brumbaugh stated; 1) it had been anticipated that the final legal reviews of the agreement(s) would be completed for next steps but that is not the case; 2) the process is taking longer than expected due to the consortium legal review; 3) the completed documents will be available at a later date for review and/or changes.
**Informative:**

1. PA Department of Labor & Industry / OH-20 Grant Prevailing Wage

**Adjournment:**

Hearing no more business Chair McGann moved to close the meeting. Seconded by Vice-Chair Hartzell. The meeting adjourned at 7:29 pm.

Respectfully Submitted,

Adam Brumbaugh

Adam Brumbaugh, Recording Secretary