ATTENDED BY –
COUNCIL: Carla Stilson, Chair
Dustin Best, Vice Chair
L. Eric Bernier
Susan Trainor

ABSENT: D. Richard Francke

STAFF: Adam T. Brumbaugh, Township Manager/Secretary
Mike Bloom, Assistant Township Manager
Don Franson, P.E., P.L.S., Township Engineer
Amy Kerner, P.E., Public Works Director
Lindsay Schoch, AICP, Principal Planner
Mark Gabrovsek, Zoning Officer
Jennifer Snyder, Assistant Township Secretary

CALL TO ORDER: Ms. Carla Stilson, Chair, called to order the March 2, 2023, Regular Meeting of the College Township (CT) Council at 7:03 PM and led in the Pledge of Allegiance.

ANNOUNCEMENT: Chair Stilson announced that Council met in Executive Session prior to the start of this meeting to discuss a personnel matter.

PUBLIC OPEN DISCUSSION:
No Public Open Discussion brought forward.

NEW AGENDA ITEMS:
No New Agenda Items added.

SPECIAL PRESENTATION:

SP-1 Parks and Recreation Committee Annual Update

Mr. Earl Moore, CT Parks and Recreation Committee Chair presented Council with the College Township Parks and Recreation Committee 2022 Annual Report and offered the objective of the Parks and Recreation Committee is to encourage the Township to provide parks and recreational
opportunities for the residents of College Township. Mr. Moore introduced the nine (9) member Committee.

Mr. Moore provided some highlights of the past year.  
- Service project was completed at Cairnes Crossing.  
- Spring Creek Park Master Plan was completed and accepted by Resolution R-22-21.  
- Asphalt revitalization of the College Township Bike Path.  
- Flood lights at Slab Cabin for winter sledding were replaced.  
- Parking at Stoney Batter has been improved and is being highly utilized.  
- Mulch was placed throughout the Township parks.

The Public Works Department reported completion of the following maintenance projects in the parks in 2022:
- New picnic tables were constructed and positioned in various parks throughout the Township.  
- Glenn Park: Two new picnic tables replaced old tables.  
- Oak Grove: General maintenance and dead trees were removed.  
- Mountainside: A new grill installed for the picnic area.  
- Bike Path: A section of the bike path between College Avenue and East Branch Road was repaved.  
- Mt. Nittany Terrace: General maintenance and shrubs removed and mulch placed in play area.  
- Shamrock: Mulch placed in play area.  
- Fieldstone: Maintenance and landscaping.  
- Penn Hills: The “natural hillside” had a paths mowed into it for ease of passage.  
- Bike Path: Sprayed for poison hemlock.

Mr. Moore thanked the committee and CT Staff for their commitment to the parks. He opined that College Township has a lot of great parks and open space for recreation.

Council asked the Parks and Recreation Committee to develop budget numbers for the long-range planning of parks projects. The Parks and Recreation Committee’s five-year plan can be worked into CT Capital Improvement Plan.

REPORTS:

a. Manager’s Update

Mr. Brumbaugh, Township Manager, offered the CT Council and CT Water Authority to determine the percentage purchase of electricity for SPPSA during meetings of March 1st (CTWA) and March 2nd (CTC). CT Council requested Staff to consult with traffic engineer to identify two (2) alternate traffic-calming configurations for bid. Trans Associates identified a 5/5 and a 4/4 speed hump configuration to be bid along with the 7/7 configuration. Centre Region Parks and Recreation Authority (CCRPA) appointed Bill Keough of Ferguson Township to the TWP Governance Committee. Zoning permits for commercial alterations submitted for former Macy’s building by 2901 ECA Associates. Projected value of work estimated at $33 million.
Mr. Franson, Township Engineer, offered information related to the Pike Street Traffic-Calming project. Prior to the project, the 85th percentile speed was 32 MPH. Speed and traffic data obtained during the week of February 7 – 13, the 85th percentile speed is 24.8 MPH. Travel time from Dale Street to Elmwood Street at 32 MPH is 19 seconds. Travel time from Dale Street to Elmwood Street at 25 MPH is 25 seconds. Total traffic count per day is 5,940.

b. COG Regional, County, Liaisons Reports

**COG Executive Committee:** Chair Stilson reported the Executive Committee met on February 21, 2023, and discussed the Solar Power Purchasing Agreement, 2024 Budget Prioritization, and the Millbrook Marsh Nature Center Boardwalk Feasibility Study.

**COG Parks and Recreation Governance Committee:** The COG Parks and Recreation Committee meeting was held on February 22, 2023.

**COG Human Resource Committee:** Mr. Best reported the COG Human Resources Committee was held on March 1, 2023, and heard a presentation on fire job descriptions and discussed the Classification and Compensation Study update.

Mr. Bernier offered he attended the open house for the Children’s Discovery Space Center, a non-profit. He was very impressed by the experience.

**Centre County Metropolitan Planning Organization (CCMPO):** Mr. Bernier reported the CCMPO Coordinating Committee met on February 28, 2023, and elections were held and new members introduced. They recognized Dr. John C. Spychalski who at the time of his retirement, he held the longest active tenure of any Coordinating Committee member, dating back to 2001.

c. Staff/P.C./Other Committees

**Planning Commission (PC):** Ms. Noreen Khoury, PC liaison to Council, offered the PC met on February 21, 2023, and reviewed the Official Map and heard reports from CT Council meeting and Centre Regional Planning Commission. The Rhodes Lane Land Development Plan was tabled at the request of the developer.

d. Diversity, Equity & Inclusion (DEI) Reports (Public Invited to Report)

**Proclamation P-23-01: Recognizing February as Black History Month**

Chair Stilson recognized that February was Black History Month. In recognition, Chair Stilson read Proclamation P-23-01 and introduced Gary Abdullah, Elder Unity Church of Jesus Christ and founding member of the MLK Plaza Committee, Tracey Mariner, College Township Resident and Carmin Wong, Bunton-Waller Graduate Fellow, Ph.D Candidate in English & African American and Diaspora Studies, who spoke to the importance and purpose of recognizing Black History month.

Ms. Trainor made a motion to approve Proclamation P-23-01 recognizing February as Black History Month. Mr. Bernier seconded the motion.
Motion carried unanimously.

Chair Stilson called a brief recess from 7:40 PM to 7:54 PM to take pictures.

CONSENT AGENDA:

CA-1 Minutes, Approval of
   a. February 16, 2023, Regular Meeting
   b. February 27, 2023, Special Meeting

CA-2 Correspondence, Receipt/Approval of
   a. Email from Josiah Newman, dated February 16, 2023, regarding CTWA pressure increases
   b. Letter from Penn Terra Engineering, dated February 16, 2023, regarding time extension for Stocker Body Shop LDP to June 10, 2023
   c. Email from Sean Houtz, dated February 17, 2023, regarding Residential Rental Ordinance
   d. Email from Daniel Materna, dated February 17, 2023, regarding casino
   e. Letter regarding The Paterno Family Beaver Stadium Run
   f. Letter from Representative Paul Takac, dated January 23, 2023, regarding introduction as the newly elected Representative for the 82nd District of the PA House of Representatives
   g. Email from Daniel Materna, dated February 22, 2023, regarding casino
   h. Email from Tom Ertsgaard, dated February 25, 2023, regarding LTAC Centre Hills Village Traffic-Calming
   i. Email from Daniel Materna, dated February 25, 2023, regarding casino

CA-3 Action Item, Approval of
   a. Resolution R-23-10; Appointment of Alternate Member to the Planning Commission

Mr. Bernier made a motion to accept the March 2, 2023, Consent Agenda minus CA-2.a., CA-2c., and CA-2.e.
Mr. Best seconded the motion.
Motion carried unanimously.

CA-2.a.: Council discussed with Staff the measures taken to alert residents of the upcoming system upgrades, which will increase pressure in the Centre Hills Village.

CA-2.e.: Council discussed the Paterno Family Beaver Stadium Run and authorized a $500 donation to the event.

CA-2.c.: Staff discussed the Residential Rental Ordinance as it relates to the letter received from Mr. Sean Houtz.

Mr. Sean Houtz, CT resident, shared with Council his current situation with rental properties and the current Residential Rental Ordinance.
Because this Ordinance has been enforced for almost one year, Council asked that Staff bring it back to a CT Council meeting agenda for further discussion and review.

Ms. Trainor made a motion to accept CA-2.a., CA-2.c., and CA-2.e.
Mr. Bernier seconded the motion.
Motion carried unanimously.

OLD BUSINESS:

OB-1 Local Traffic Advisory Committee; Recommendation for Bid

Mr. Brumbaugh offered a brief introduction of the Centre Hills Village Traffic-Calming project. The Local Traffic Advisory Committee recommended Council advance to final design and bidding a traffic-calming project, which consist of a total of 14 Watt’s style speed humps, seven on Oak Ridge Avenue and seven on Shamrock Avenue. Staff, under the direction of Council, worked with Trans Associates to identify two less extensive traffic-calming project configurations that could be included as alternates to the primary 14-speed hump installation. Trans Associates provided two additional configurations, one with 5-speed humps on each street and one with 4-speed humps.

Council reviewed the proposed bid alternates. Some members of Council were in favor of the recommended design of 14-speed humps but were concerned that the bids may come in over budget so getting bids with the alternate configurations would save time. However, other members of Council aligned with the original recommendation from LTAC and did not feel it necessary to seek out bids for alternate configurations.

Mr. Earl Moore, CT Resident, LTAC member, spoke in favor of the original recommendation by LTAC and added this project is very important to the neighborhood.

Ms. Beth McGraw, CT Resident, spoke in favor of the original recommendation by LTAC and encouraged Council to listen to the experts on how to fix the problem.

Ms. Robin Jones, CT Resident, spoke in favor of the original recommendation by LTAC.

Mr. Tom Ertsgaard, CT Resident, offered disappointment in the engineer’s alternate configurations.

Mr. Bernier made a motion to authorize Township Staff to finalize construction drawings for the traffic-calming project to Centre Hills Village to include the 14 Watt’s-style speed hump configuration; and, as soon as possible, advertise the project for bid and construction if the bids come in at or under the budgeted amount, with the intention of completing construction of the traffic-calming project during the 2023 construction season.
Mr. Best seconded the motion.
Mr. Earl Moore, CT Resident, offered additional comments and again offered this is a very personal issue for all who live in the neighborhood.

Mr. Ed Darrah, CT resident, opined it would not change anything and save time and money to get the two (2) alternate bids at the same time as the proposed recommendation of 14 speed humps.

Chair Stilson called the question
Motion carried unanimously.

OB-2 Solar Power Purchasing Agreement

Mr. Mike Bloom, CT Assistant Township Manager, offered that in 2018, discussions regarding the potential for a joint Solar Power Purchasing Program began locally and ultimately culminated in the formation of a Solar Power Purchasing Agreement (SPPA) Working Group consisting of 15 member entities.

In the following years, the SPPA Working Group and Project Management Team working with consultant, GreenSky Development Group, have determined a Solar Power Purchasing Agreement is viable and solicited proposals from solar and retail energy providers. There were four (4) responses to the RFP, including three (3) solar service providers and one (1) retail service provider.

As it currently stands, the Project Management Team have focused on a proposal featuring one (1) solar and one (1) retail provider. The solar portion of this proposal will feature a 15-year term at a yet to be determined fixed price. The retail portion will be broken into more traditional 3-5-year terms. This proposal is currently under legal review, with the costs of this review be passed along to each of the SPPA member entities per the existing formula.

In order to be able to finalize the proposal, including a draft contract and price point for the solar portion, the SPPA Working Group and consultant is seeking answers to the following two questions from each of the member entities:

1) Does the governing board/council remain committed to participating in the SPPA?
2) If so, what portion of your individual energy usage are you willing to commit to solar energy?

Mr. Bloom offered a visual with the energy distribution for the 15 organizations in the SPPA. The 2018 electric usage by College Township is less than 2% of the total agreement. Mr. Joe Viglione, Centre Region COG Finance Director, was available to answer questions from Council.

After discussion, Council remains committed to the SPPA and the following motion was made.

Mr. Bernier made a motion to maintain involvement in the Solar Power Purchasing Agreement and indicate an initial volume at 80% of the 2018 energy use or 306,101 kWh. Mr. Best seconded the motion. Motion carried unanimously.
OB-3  CTIDA Executive Director Agreement with College Township

Mr. Brumbaugh, Township Manager, offered that the Memorandum of Understanding (MOU) Agreement with the College Township Industrial Development Authority (CTIDA) would expire in March 31, 2023. At the CTIDA meeting held on February 15, 2023, the CTIDA reviewed the MOU and moved to extend the service of the College Township Manager, Mr. Brumbaugh, as the CTIDA Executive Director from March 31, 2023, to June 30, 2023.

Mr. Brumbaugh offered that the CTIDA has made significant strides in establishing governance and operational improvements.

Ms. Trainor made a motion to approve the Memorandum of Understanding Agreement between College Township Council and the College Township Industrial Development Authority (CTIDA) authorizing the Township Manager to function as the CTIDA Executive Director from March 31, 2023, through June 30, 2023, subject to the terms and conditions of the Agreement. Mr. Bernier seconded the motion. Motion carried unanimously.

NEW BUSINESS:

NB-1  COG Draft 2024 Budget Priorities

Mr. Brumbaugh offered that because of the difficulties faced during last year’s COG budget process, the COG Finance Committee discussed potential improvements to the budget process, including a new internal form, a more concise Program Plan format, and draft budget priorities that can guide COG Staff in developing budget proposals for new items in 2024. Member municipalities are asked to review, discuss, suggest edits or additions and offer feedback to the Draft 2024 Budget Priorities by March 8, 2023. The COG Finance Committee will review this feedback at their March Meeting.

Council discussed and offered the following comments:

- Several of the budget priorities are very similar to other listed budget priorities. “Addressing Economic Impacts (Inflation/Deflation)” is very similar to “Regional Economic Benefit to Support the Vitality of the Region”; and “Taking Care of What we Own (safe, well-maintained facilities)” is similar to “Preparing for the Future of the COG and COG Facilities”.
- Council was unable to decipher the meaning of the “Efficient Interconnected Shared-Services Delivery Ecosystem” priority.
- There as an observation that everything – all services – COG performs on behalf of municipalities seem to be captured in the list of budget priorities.

STAFF INFORMATIVES:
No *Staff Informatives* were pulled for discussion.

**OTHER MATTERS:**

Council asked that the Residential Rental Ordinance be added to the agenda on the second CT Council meeting in April.

Mr. Bloom offered information about the release of the Capital Improvement Program (CIP) with an early work session to be scheduled in April.

**ADJOURNMENT:**

Ms. Trainor moved to adjourn the March 2, 2023, Regular College Township Council Meeting. 
Chair seconded the motion.

The March 2, 2023, Regular College Township Council Meeting was adjourned at 9:52 PM.

Respectfully Submitted By,

Adam T. Brumbaugh

Adam T. Brumbaugh  
Township Secretary