In Attendance (as listed below):

Members:
- Martin McGann - Chair
- Donald Hartzell – Vice-Chair
- Michael Grutzeck, Secretary
- Richard Harris - Treasurer
- Raymond Liddick, Jr. – Assistant Treasurer
- Doug Baxter - Alternate

Staff:
- Adam Brumbaugh, Recording Secretary
- Robert Long, Finance Director
- Michael Daschbach, Entech Engineering
- Joseph Fedeli, CPA Firm
- Cristin Long, McQuaid Blasko
- Pamela Adams, Centre Region Planning Agency

Absent:
- Kim Patishnock, Assistant Secretary

Call to Order:
Vice-Chair Hartzell called the meeting to order at 7:00 pm.

Public Comment:
No comments were presented.

Approval of Minutes:
Assistant Treasurer Liddick made a motion to approve the minutes from the February 1, 2023 meeting. Treasurer Harris seconded the motion. The motion passed.

Operations Update – Staff:
Mr. Brumbaugh highlighted; 1) a significant leak occurred on Benner Pike requiring water shut-off to repair the leak effecting several businesses with the repair taking approximately 15 hours
to complete; 2) other potential problem areas were discovered during the leak repair along Benner Pike and will be evaluated by the Engineering Committee.

**Finance Report – Staff:**

**FR-1. Financial Report**

Mr. Long noted that there wasn’t a report available for the meeting but wanted to convey his sincere gratitude to the Board members for their kindness during his recent loss.

**FR-2. Ratification of Disbursements January 2023**

Treasurer Harris made a motion to ratify the February 2023 disbursements. Assistant Treasurer Liddick seconded the motion. The motion passed.

**Old Business:**

No old business was presented.

**New Business:**

1. Solar Power Purchase Agreement – Update/Approval
   -Presentation – Pamela Adams

Mr. Brumbaugh provided the synopsis of the origination of the agreement with local Centre Regions organizations such as Governments, Authorities and School Districts then introduced Pamela Adams from the Centre Region Planning Agency (CRPA) to present the Solar Power Purchase Agreement (SPPA) information with a Staff recommendation a for 50% commitment to the agreement.

Ms. Adams highlighted; 1) the purpose of the agreement is to reduce costs with more competitive rates; mitigate annual budgeting volatility exposure and climate change risks, promote solar job growth, educate constituents, promote diversity of the energy grid and provide structures aesthetically compatible with the surrounding neighborhoods; 2) the request is that each entity commit a percentage of power usage with the option range of 0%, 50%, 75% or 100% of their annual energy usage for a price lock for a 15 year period which is broken into three 5 year contracts with the option to commit for 2 more 5 year contracts; 3) the committed percentage for each entity will be provided to the energy consultant for market pricing.

Treasurer Harris made a motion to commit 50% of the energy use of the College Township Water Authority towards the Solar Power Purchase Agreement. Assistant Treasurer Liddick seconded the motion. The motion passed.
2. Struble Tank – MidAtlantic Proposal

Mr. Brumbaugh noted that no action is required by the Authority for the budgeted project for the refurbishment of the Struble tank and that the information provided is for reference only.

**Consulting Engineer Report:**

1. Engineers Report

Mr. Daschbach highlighted; 1) a meeting with Pennsylvania Department of Environmental Protection (PADEP) was held in February 2023 with a positive outcome; 2) the PADEP notice requiring a second permit was rescinded and will be covered under the Safe Drinking Water permit that has already been filed; 3) the PADEP will issue a response in March 2023 to address the September 2022 submission from the College Township Water Authority regarding Oak Hall Well; 4) an onsite inspection at Oak Hall Well was completed by the Waterways and Wetlands Division of PADEP; 5) progress has been made on the Rules and Regulations update with Solicitor Long reviewing the document with Staff for final edits; 6) the Squirrel Drive Waterline Replacement project will be completed before the Aspen Heights project commences any restoration; 7) the bidding process to begin next week for the Squirrel Drive Waterline Replacement with the bid award to be approved at the April 2023 meeting.

2. 2022 Engineers Report

Vice-Chair Hartzell thanked Mr. Daschbach from Entech for the informative well written 2022 Engineers Report.

**Solicitor Report:**

Solicitor Long noted; 1) a meeting was held with Assistant Engineer Northrige and Public Works Director Kerner to review the updates to the Rules and Regulations; 2) wording refinement will be required in the fire service and responsible parties statement in the document; 3) all changes should be completed by the April 2023 meeting with a final draft.

**Sub-Committee Reports:**

**Engineering Committee:**

Treasurer Harris highlighted; 1) preliminary testing was completed for the distribution system upgrade at Dalevue and Squirrel Drive and found calibrations will be required for the new pressure reducing valves to correct the issue; 2) the radio read meter conversion has been completed on several routes; 3) the docket renewal is progressing on schedule with AquaLith Technologies.

**Other Matters:**
Vice-Chair Hartzell requested information regarding an internal letter that was received from a water customer requesting automated billing and payment methods (auto-bill and auto-pay) for water bills rather than the manual process that is currently in place.

Mr. Long noted; 1) that currently customer water billings can be paid by sending in a check, coming into the Township office and paying by cash, check, credit/check card or through the Township website by echeck or credit/check card and by bill pay methods through the customers bank; 2) our current procedure for customer water billings is processed manually through the accounting system and mailed to the customer for payment by the previous options noted.

Informative:

1. House of Representatives Co-Sponsorship Memoranda

No comments were presented.

Adjournment:

Hearing no more business Vice-Chair Hartzell moved to close the meeting. Seconded by Chair McGann. The meeting adjourned at 8:31 pm.

Respectfully Submitted,

Adam Brumbaugh

Adam Brumbaugh, Recording Secretary