In Attendance (as listed below):

**Members:**
- Martin McGann - Chair
- Donald Hartzell – Vice-Chair
- Michael Grutzeck, Secretary
- Richard Harris - Treasurer
- Doug Baxter - Alternate

**Staff:**
- Adam Brumbaugh, Recording Secretary
- Kim Patishnock, Assistant Secretary
- Robert Long, Finance Director
- Michael Daschbach, Entech Engineering
- Joseph Fedeli, CPA Firm
- Cristin Long, McQuaid Blasko

**Absent:**
- Raymond Liddick, Jr. – Assistant Treasurer

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**Call to Order:**

Chair McGann called the meeting to order at 7:00 pm.

**Public Comment:**

No comments were presented.

**Approval of Minutes:**

Vice-Chair Hartzell made motion to approve the minutes from the January 4, 2023 Reorganizational meeting. Secretary Grutzeck seconded the motion. The motion passed.

Vice-Chair Hartzell made a motion to approve the minutes from January 4, 2023 Regular meeting. Secretary Grutzeck seconded the motion. The motion passed.

**Operations Update – Staff:**

Mr. Brumbaugh highlighted; 1) the fire route reading have remained low; 2) the pumping rate averaged 657 thousand gallons per day for January 2023; 3) there were several small leaks
repaired on Berry Street, College, First and Pennsylvania Avenues; 4) the final number of new connections for 2022 was 13; 5) the Consulting Firm for the Solar Power Purchase Agreement has requested a percentage of power commitment from College Township Council and the College Township Water Authority to be discussed/decided at the next Council and Authority meetings; 6) the SPPA Consultant has not revealed any rates for the solar power.

**Finance Report – Staff:**

**FR-1. Financial Report**

Mr. Long noted as of the end of December 2022; 1) the cash and investment balance was approximately $871,000 composed of an operating balance of $150,000 and capital, contingencies and reserve of $721,000; 2) the debt outstanding CNB bank of $4,355,700 and Jersey Shore state Bank of $2,034,267; 3) the funds available for drawdown of $3,225,233; 4) the year ended with a slight deficit as expenses were higher than revenue.

**FR-2. Ratification of Disbursements January 2023**

Vice-Chair Hartzell made a motion to ratify the January 2023 disbursements. Treasurer Harris seconded the motion. The motion passed.

**Old Business:**

No old business was presented.

**New Business:**

1. Rules & Regulations Draft – Review/Discussion

Mr. Brumbaugh noted; 1) the draft document is a restatement of the Authorities written Rules and Regulations; 2) the purpose of the update is to capture the process changes and modifications that are current practice with any changes that are directed by Centre Region Code; 3) the aim is Engineering Committee members to review and make alterations; 4) tracked changes will be made available to Authority members discussion at the next meeting.

**Project Management Team (PMT):**

The Authority members agreed to remove this item from the agenda until a meeting is held or any information is available.
Consulting Engineer Report:

1. Engineers Report

Mr. Daschbach highlighted; 1) Oak Hall Park Well (OH-20) responses were submitted in September of 2022 with no formal responses received in return; 2) these responses were sent to the Pennsylvania Department of Environmental Protection (PADEP) and the Susquehanna River Basin Commission (RRBC) for permitting of OH-20; 3) within the PADEP are two different departments reviewing the application as well the Bureau of Safe Drinking Water (BSDW) and the Bureau of Waterway and Wetlands (BWW); 4) a follow-up call in January 2023 to nudge a formal response found that BWW are requesting that a separate permit be pursued to mitigate the impact on the aquatic wetlands at OH-20; 5) a pre-application meeting has been set for 2/15/2023 to ascertain the specifics of these added requests and why we haven’t received a formal response by PADEP, BSDW and BWW; 6) a meeting with Staff, Entech and the Hydrogeologist will be held to preemptively prepare for the PADEP meeting before 2/15/2023; 7) the Matilda Avenue project has been completed under budget and is in service; 8) the Squirrel Hill Waterline project design is underway; 9) the Engineer’s Annual Report for 2022 will be presented at the March 2023 meeting; 10) a project to update the standard specifications is underway and should complete in 3 to 4 months.

Solicitor Report:

Solicitor Long had nothing new to report at this time.

Sub-Committee Reports:

Engineering Committee:

Treasurer Harris highlighted; 1) the committee reviewed the Rules and Regulations draft and suggested changes; 2) the Radio-Read meter installation project is underway through Dalevue Street and the Oak Ridge Avenue low pressure zones; 3) notification letters will be sent to water customers in the low pressure zone that the water pressure will increase slowly due to the completion of projects that will increase pressure to the zone; 4) a meeting for local Water Authorities Representatives will be held regarding the PFAS contamination at Walnut Grove Estates in Benner Township on 2/8/23.

Other Matters:

Chair McGann shared that the Manager Evaluations have been compiled and submitted.
Informative:

1. PA Secretary of Health – Water Fluoridation – Correspondence

Treasurer Harris noted that the State College Borough Water Authority has notified their customers that the fluoridation of their water supply will be discontinued on March 31, 2023.

2. Benner Township PFAS Update/FAQ

Mr. Brumbaugh noted that this will be an ongoing update as information is received.

Adjournment:

Hearing no more business Chair McGann moved to close the meeting. Seconded by Vice-Chair Hartzell. The meeting adjourned at 7:46 pm.

Respectfully Submitted,

Adam Brumbaugh

Adam Brumbaugh, Recording Secretary