In Attendance (as listed below):

Members:
- Martin McGann - Chair
- Donald Hartzell – Vice-Chair
- Richard Harris - Treasurer
- Raymond Liddick, Jr. – Assistant Treasurer
- Michael Grutzeck, Secretary

Staff:
- Adam Brumbaugh, Recording Secretary
- Robert Long, Finance Director
- Kim Patishnock, Assistant Secretary
- Michael Daschbach, Entech Engineering
- Cristin Long, McQuaid Blasko
- Joseph Fedeli, CPA Firm

Absent:
- Douglas Baxter - Alternate

Call to Order:

Chair McGann called the meeting to order at 7:07 pm.

Public Comment:

No public comments were presented.

Approval of Minutes:

Vice-Chair Hartzell made a motion to approve the minutes from the December 13, 2023 meeting. Assistant Treasurer Liddick seconded the motion. The motion passed.

Operations Update – Staff:

Mr. Brumbaugh noted: 1) the fire route monthly readings shows a higher use of water on the fire lines at the Nittany Mall presenting a need to install data loggers to monitor usage; 2) the inventory report showed three leaks occurred during December 2023 two located at Edwards Street and one on a private residential line on Oak Ridge Avenue; 3) a fire hydrant was hit by a service driver at the corner of Branch Road and Hunter Avenue; 4) the service driver notified the Authority expediting the repair; 4) sixteen new connections were completed last year for the months of January to November; 5) the grants applied for by the Authority have been awarded and we are awaiting the final grant documents for both to learn the specific terms.
Finance Report – Staff:

FR-1. Financial Report

A financial report was not available.

FR-2. Ratification of Disbursements

Vice-Chair Hartzell made a motion to ratify the December 2023 disbursements. Treasurer Harris seconded the motion. The motion passed.

Old Business:

1. Struble Tank Exterior Maintenance Proposal – Approval/Signature

Mr. Brumbaugh noted; 1) the proposal represents the second phase of the refurbishment of Struble Tank included in the 2024 Budget; 2) the document provides the scope of work required to complete the exterior refurbishment.

Treasurer Harris made a motion to approve all three options of the proposal from Mid Atlantic Storage Systems, Inc. for the exterior refurbishment of the Struble Tank in the amount of $35,063.00. Vice-Chair Hartzell seconded the motion. The motion passed.

New Business:

No new business was presented.

Consulting Engineer Report:

1. Engineers Report – Verbal

Mr. Daschbach highlighted; 1) two grants have been awarded to the College Township Water Authority for the Oak Hall Well facility at $1.15 million and for the First Avenue Waterline Replacement for $208,675.00; 2) Staff and Entech have been working with Dr. Parizek to compile comments to Pennsylvania Department of Environmental Protection and the Susquehanna River Basin Commission for the permit to construct Oak Hall Well (OH-20); 3) the responses were due in December of 2023; 4) the time to respond has been extended to January 31, 2024; 3) a second hydrogeologist was retained by the Authority to supplement the compilation of comments to the letters received from PADEP/SRBC regarding the permit.

Solicitor Report:

Solicitor Long noted; 1) an informal meeting was held with Assistant Township Engineer Jere Northridge, Entech Engineering Consultant Michael Daschbach and myself regarding the easement areas in and around the Walmart Benner Pike store; 2) the purpose of the meeting was to finalize the easement areas and assess next steps with the representative contact at the
Walmart Corporation; 2) the process is needed to clarify the areas of liability and/or ownership for waterline repairs and/or upgrades slated by the Authority for the identified areas; 3) a formal legal proposal will be assembled and presented to the Walmart representative for comment and resolution.

**Sub-Committee Reports:**

**Engineering Committee:**

Treasurer Harris and Vice-Chair Hartzell noted; 1) in response to the high fire service water usage at the Nittany Mall data loggers will be installed to monitor the usage; 2) the Aliquippa Water Company system breach was discussed in relationship to our own water service system; 3) Jere Northridge confirmed that the Authority’s water system uses unique information to manage and maintain the system which significantly reduces the risk of a breach.

**Other Matters:**

No other matters were presented.

**Informative:**

**Adjournment:**

Hearing no more business Chair McGann moved to close the meeting. Seconded by Vice-Chair Hartzell. The meeting adjourned at 7:47 pm.

Respectfully Submitted,

Adam Brumbaugh

Adam Brumbaugh, Recording Secretary