CALL TO ORDER: Mr. Dustin Best, Council Chair, called to order the January 2, 2024, regular meeting of the College Township (CT) Council at 12:12 PM, which followed the 2024 Reorganization Meeting.

PUBLIC OPEN DISCUSSION: No Public Open Discussion Items brought forward.

NEW AGENDA ITEMS: No New Agenda Items were added to the agenda.

PLANS: P-1 Winfield Heights-Phase 2 Final Subdivision Plan

Ms. Lindsay Schoch, AICP, Principal Planner, offered the Winfield Heights-Phase 2 Final Subdivision Plan consists of twenty-two residential lots within the Winfield Heights Development located on Meadowsweet Drive, Tax Parcel 19-004A-100A. In 2017, a preliminary plan was approved for Winfield Heights in three (3) phases. This phase of the plan will connect Farmhill Drive and extend Sunhaven Lane. Ms. Schoch reviewed the outstanding comments to include note 10 to read 5-years, landscaping notes and inlet drain details.

Council discussed the walking path in the northwest corner connecting to an easement right of way in the Penn Hills development. Mr. Kann, Hawbaker Engineering, offered that this property has been purchased for the walking path and Trail Surface Aggregate will be used for the surfacing. Mr. Franson offered TSA is considered an ADA compliant surface. TSA was developed by Penn State. Council discussed another trail in the southwest corner. This trail already exists. Council discussed potential reaction from current Penn Hills residence when a walking path is extended to connect to Buchenhorst Road.

Mr. Francke moved to approve the Winfield Heights Phase 2 Final Subdivision Plan dated November 17, 2023, and last revised December 11, 2023, subject to the following conditions:
1. Within ninety-days from the date of approval by Council, all conditions must be satisfied, final signatures must be obtained and
the plan must be recorded with the Centre County Recorder of Deeds office. Failure to meet the ninety-day recordation time requirement will render the plan null and void.
2. Pay all outstanding review fees.
3. Address, to the satisfaction of the Township Engineer, any outstanding plan review comments from Staff.
4. Fully comply with College Township Section 180.12.
5. Post surety as approved by the Township Engineer prior to recordation.
6. Record the approved DSAME for Phase 2.
7. All conditions must be accepted in writing within seven (7) days from the date of the conditional approval letter from the Township Engineer.
Ms. Mariner seconded the motion.
Motion carried unanimously.

REPORTS:

a. Manager’s Update - None
b. COG Regional, County, Liaisons Reports - None
c. Staff/Planning Commission/Other Committees - None
d. Diversity, Equity, Inclusion & Belonging (DEIB) Reports (Public Invited to Report)

Mr. Bloom, Assistant Township Manager, offered January 11th is National Human Trafficking Awareness Day, and in January fall Martin Luther King Jr. Day, Religious Freedom Day, and International Holocaust Remembrance Day.

CONSENT AGENDA:

CA-1 Minutes, Approval of
   a. None

CA-2 Correspondence, Receipt/Approval of
   a. Letter from Rettew, dated December 22, 2023, regarding Time Extension UAJA Biosolids Upgrade Project to April 15, 2024

CA-3 Action Item, Approval of
   a. None

Ms. Mariner made a motion to accept and approve the January 2, 2024, Consent Agenda.
Mr. Bernier seconded the motion.
Motion carried unanimously.

OLD BUSINESS: No Old Business items on the agenda.
NEW BUSINESS: NB-1 RACP Grant – ClearWater Conservancy

Mr. Mike Bloom, Assistant Township Manager, offered that recently, ClearWater Conservancy notified CT of its intent to pursue a Redevelopment Assistance Capital Program (RACP) grant in the amount of $3,500,000. This funding would be applied toward the construction costs to repurpose and renovate the Rockenbeck property in Houserville.

RACP grants require a municipal partner to serve as the Grantee on behalf of the applicant for this funding; CT has been asked to fulfill this role. ClearWater Conservancy has retained Delta Development to assist with administration of the RACP grant, which helps limit the Township’s overall Staff time and role in the process. CT will serve as a pass-through for the RACP funding and attend approximately four (4) construction meetings.

The next step in the RACP process is the submission of a formal and complete RACP application to the Office of Budget. The deadline for submission is January 12, 2024. To submit the application, the Township must pass a resolution authorizing the submission of the RACP application and designating the Township Manager as the official to execute all documents and agreements. Other documents to be completed are the Statements of Compliance Acknowledgment, Works Protection Form, and forms RDA 300, RDA 301, and RDA 302.

A representative from ClearWater Conservancy, Mr. Ford Stryker, fielded comments from Council.

Ms. Trainor made a motion to approve Resolution R-24-14 and authorize Mr. Brumbaugh, Township Manager, to complete the Statement of Compliance Acknowledgement, Works Protection Form, and forms RDA 300, RDA 301, and RDA 302. Ms. Mariner seconded the motion. Motion carried unanimously.

STAFF INFORMATIVES: No Staff Informatives brought forward for discussion.

OTHER MATTERS: The annual PSATS Conference will be held on April 14 through the 17 at the Hershey Lodge. Registration opens on January 9. Council/Staff were asked who would be attending this Conference.

ADJOURNMENT:

Chair Best called for a motion to adjourn the meeting.

Mr. Francke moved to adjourn the January 2, 2024, Regular College Township Council Meeting. Chair seconded the motion.

The January 2, 2024, Regular College Township Council Meeting was adjourned at 12:49 PM.

Respectfully Submitted By,

Adam T. Brumbaugh
Township Secretary