COLLEGE TOWNSHIP PARKS & RECREATION COMMITTEE
REGULAR MEETING AGENDA
Monday, August 14, 2023
7:00 PM
Hybrid Meeting (In-Person or via Zoom)

General Meeting Information
College Township offers both in-person and virtual meeting attendance for all public meetings. To attend in-person, meetings will be held at 1481 E. College Avenue, State College PA, 16801, 2nd floor meeting room. To attend virtually, please see the information below.

To Attend the LIVE Meeting Via Zoom on Computer or Smart Phone:
  • [Click HERE to REGISTER for the meeting via Zoom](#). Once registered, you will receive a confirmation email containing information about joining the meeting.

To Attend the LIVE Meeting Via Phone:
  • Dial +1 646 558 8656 ● Meeting ID: 892 9643 3446 ● Passcode: 909083

* [Click here](#) for detailed instructions on how to participate via zoom.

VIRTUAL PUBLIC COMMENTS: Please use the raised hand feature to participate. The moderator will recognize those with their hands raised (either by name or phone number).

WRITTEN PUBLIC COMMENTS: For specific Park and Recreation agenda items and for items not on the agenda, written public comments may be submitted in advance by emailing smeyers@collegetownship.org by noon the day of the meeting.

CALL TO ORDER:

ZOOM MEETING PROTOCOL:

OPEN DISCUSSION (ITEMS NOT ON THE AGENDA):

CONSENT AGENDA: CA-1 June 12, 2023 Meeting Minutes (Approval)

OLD BUSINESS:

NEW BUSINESS: NB-1 Township Park Survey – Fogleman Overlook – Draft (Discuss)
PARKS REPORTS: (Written reports received are emailed the Wednesday prior to the meeting date)

<table>
<thead>
<tr>
<th>Park</th>
<th>Maintenance</th>
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<tbody>
<tr>
<td>Bike Paths</td>
<td>Simpson</td>
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<tr>
<td>Cairns Crossing</td>
<td>Sittler</td>
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<td>CRPR</td>
<td>Matason</td>
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<tr>
<td>Dalevue</td>
<td>Schulte</td>
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<tr>
<td>Fieldstone</td>
<td>Sulzer</td>
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<tr>
<td>Fogleman Fields</td>
<td>Spoonamore (temp)</td>
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<td>Glenn Park</td>
<td>Smith</td>
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<tr>
<td>Gordon D. Kissinger Meadow</td>
<td>Sittler</td>
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<td>Harris Acres</td>
<td>Sulzer</td>
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<td>Limerock Terrace</td>
<td>Smith</td>
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<td>Millbrook Marsh</td>
<td>Matason</td>
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<td>Mountainside</td>
<td>Smith</td>
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<tr>
<td>Mt. Nittany Terrace</td>
<td>Spoonamore</td>
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<tr>
<td>Nittany Orchard</td>
<td>Spoonamore</td>
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<td>Oak Grove</td>
<td>Schulte</td>
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<tr>
<td>Panorama Parklet</td>
<td>Sulzer</td>
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<tr>
<td>Penn Hills</td>
<td>Schulte (temp)</td>
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<tr>
<td>Shamrock</td>
<td>Moore</td>
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<tr>
<td>Slab Cabin</td>
<td>Moore</td>
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<tr>
<td>Slab Cabin Overlook</td>
<td>Simpson</td>
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<tr>
<td>Spring Creek Park</td>
<td>Simpson</td>
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<tr>
<td>Spring Creek Estates</td>
<td>Sittler (temp)</td>
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<tr>
<td>Stoney Batter Natural Area</td>
<td>Spoonamore</td>
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<tr>
<td>Thompson Woods Parklet</td>
<td>Moore</td>
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<td>Planning Commission</td>
<td>Staff</td>
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STAFF INFORMATIVES:

OTHER MATTERS:

ANNOUNCEMENTS:

UPCOMING MEETING: Monday, September 11, 2023 at 7:00 PM

ADJOURNMENT:
COLLEGE TOWNSHIP PARKS & RECREATION COMMITTEE
PARK TOUR MEETING MINUTES
Monday, JUNE 12, 2023
6:00 PM
1481 E. College Avenue State College PA 16801
Hybrid Meeting (In-Person or via Zoom)

ATTENDED BY – P&R COMMITTEE: Earl Moore, Chair
David Schulte, Vice Chair
Kathy Matason
Judi Sittler
Sue Smith
Stephen Spoonamore

EXCUSED: Janet Sulzer
Jude Simpson

STAFF: Amy Kerner, Public Works Director
Sharon Meyers, Sr. Support Specialist – Engineering/Planning

GUESTS: Dustin Best, Council Chair
Susan Trainor, Council Member
Ned Brokloff (Fogleman Overlook)
Suzanne Brokloff (Fogleman Overlook)
Sharon Ambrose (Fogleman Overlook)

CALL TO ORDER:
Mr. Moore called the meeting to order at 5:56 pm.

ROLL CALL:
Mr. Moore verified Ms. Sulzer and Ms. Simpson were excused.

OPEN DISCUSSION:
• Mr. Spoonamore attended the Mount Nittany Conservancy meeting on June 11, 2023 and stated that he will put an overview together and share it with the committee to keep everyone informed. Mr. Spoonamore was asked to be a member of the Mount Nittany Conservancy or at least a permanent liaison. He said he would have to ask the Township as it could be considered a conflict of interest. Ms. Kerner stated that she will look into it.
• It was discussed that Thompson Woods has a committee designated to it, thus the Preserve may be removed from the list for parks reports.

MINUTES:
Mr. Spoonamore moved to approve the minutes of the April 10, 2023 meeting as written. Ms. Matason seconded the motion. Motion carried.

OLD BUSINESS: None presented.
PARK TOURS:

**Spring Creek Estates**
- Ms. Kerner introduced the Park and discussed the boundary. Ms. Trainor pulled up a map of the park on her phone for all to get a better understanding of the layout of the park.
- Ms. Kerner discussed a Township concern of a fire pit and seating area within the park and suggested the committee see the area and provide their recommendations.
  - Upon arriving at the fire pit it was suggested to possibly make the area a service project
  - Liability was discussed and the potential to make this an educational experience
  - There was a discussion of setting a precedent if this activity is ignored
  - Litter and drinking could be a concern
  - Open fires are prohibited in parks with the exception of Slab Cabin Park
- The committee observed the area of the stream that has been revitalized by the U.S. Fish & Wildlife Service with help for the State College Branch of Trout Unlimited
- Bluebird boxes could be set up in the area but would need to be monitored
- Standard signs should be installed at the park entrances

**Fogleman Overlook**
- Ms. Kerner introduced the park and pointed out the boundaries.
  - Snow is cleared from the walkway all the way to the school
  - Gas Company and Power Company easements present
- Mr. & Mrs. Brokloff, local residents of Stearns Crossing, attended the meeting and gave some insight on the use of the park.
  - The bench gets a ton of use, mostly by people stopping by to enjoy the sunset
  - No parking sign was installed about a month prior, police have been patrolling, many people in the neighborhood have applied for parking permits for overflow parking
  - Ticketing is typically due to response of a complaint
  - Mr. Brokloff helps keep the residents informed on their neighborhood facebook page
  - Parking is used the most at Halloween
  - There is no on street parking throughout the neighborhood
- Mowing of the area, should it be mowed weekly or twice a year to keep the area in a meadow like state with natural vegetation?
- Independence Day fireworks – people will park in the parking area and walk to Fogleman Fields since the view is obstructed by a tree line
- Ms. Ambrose the HOA President was present and Mr. Spoonamore discussed what he believes to be Township obligations
  - Surveys of residents within a certain radius of the park
  - Development of a Master Plan for the park
- Mr. Spoonamore stated he will be in touch with the residents and HOA President present at the meeting to discuss prior exchanges with Mr. Kalp and what the next steps will be
  - Mr. Spoonamore will send the soccer tournament schedule to Mr. Brokloff as well as a park survey

**Stoney Batter Natural Area**
- Ms. Kerner introduced the park and boundaries and it is believed that Mr. Loerch places and maintains the flowers in the shale pit/parking area
- Dust control treatment was discussed
- Development of a new trailhead closer to the parking area could be tricky
  - Property comes to a point with private properties on either side, would prove difficult to create a trail without encroaching on private property
  - The area would be a difficult hike and may need to create turn-backs
- Maybe develop a new trailhead behind the old Corning property
  - Mount Nittany Conservancy discussed making a hike up Mount Nittany part of the freshman orientation, for all Penn State campuses
    - Buses to bring Penn State students
    - Food trucks to provide lunch for students and not sell to public as commercial activities are strictly prohibited in Township parks
    - More programs being proposed by the university
    - Acquisition/Purchase of private properties
    - Potentially work with Conservancy to develop a Master Plan and align/unify goals for the area
- Damage to Camp Road
  - Discussion of damage being caused by ATV’s and dirt bikes; it was determined that much of the damage observed is from trucks and typically occurs at hunting season
- Code and Ordinances
  - An option may be to have an ordinance specifically written for Mount Nittany as it is very unique compared to other parks in the Township
  - The people most effected need to be asked their opinion
- Parking
  - Doesn’t seem to be the issue that has been presented in the past
  - There are a few key times that parking is an issue, particularly Memorial Day weekend, Penn State Graduation, and a week or so during leaf change in the fall
- Signage
  - Possibly relocate closer to parking area
  - Maybe also relocate porta-potty closer to current parking; may have issue with people “watering” private property

NEW BUSINESS: None presented.

PARKS REPORTS:
(Written reports received are emailed to all members the Wednesday prior to the meeting date) There were no questions or further discussion regarding the parks reports.

STAFF INFORMATIVES:
- Charrette flyer provided

OTHER MATTERS: None presented.

ADJOURNMENT:
With no other matters to discuss, Ms. Sittler moved to adjourn the June 12, 2023, Parks & Recreation Committee Meeting. Ms. Matason seconded. Meeting was adjourned at 8:00 PM.

Respectfully Submitted By,

**Draft**

Sharon E. Meyers
Recording Secretary
# College Township Parks and Recreation Survey – FOGLEMAN OVERLOOK PARK

This survey has been prepared to obtain information from area residents on the type of recreation facilities you would like to see at the Fogleman Overlook Park. This survey is being made available to Township residents who live near the park to determine not only the types of facilities desired but also frequency of use and the ages and interests of potential users. Any and all input is welcome. Please return the survey form to the College Township Municipal Offices at 1481 East College Avenue, State College, PA 16801 or by scanning and emailing to [smeyers@collegetownship.org](mailto:smeyers@collegetownship.org). Questions may be directed to Amy Kerner, College Township Public Works Director by calling 814-231-3021.

## Recreation Survey

1. Number of persons in your household, by age, that may potentially use Fogleman Overlook Park

<table>
<thead>
<tr>
<th>0 – 4 years</th>
<th>5 – 12 years</th>
<th>13 – 17 years</th>
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<tr>
<th>18 – 24 years</th>
<th>25 – 64 years</th>
<th>65 + years</th>
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<td>______</td>
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2. It will be useful to have an idea of what facilities are most in demand to those in the surrounding neighborhood. Below is a list of typical park facilities/activities. Please indicate all which persons in your household may be inclined to use in Fogleman Overlook Park. All play structures selected will be suitable for different age groups and will be installed to meet playground safety requirements.

### General Facilities

<table>
<thead>
<tr>
<th>Picnic Facilities</th>
<th>Barbeque Grill</th>
<th>Gazebo</th>
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</thead>
<tbody>
<tr>
<td>Benches</td>
<td>Pavilion</td>
<td>Bike Rack</td>
</tr>
<tr>
<td>Horseshoes</td>
<td>Meadow Area (mow 2x year)</td>
<td>Maintained Open Area (mow 2x month)</td>
</tr>
<tr>
<td>Other:</td>
<td>Other:</td>
<td></td>
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<tr>
<td>Other:</td>
<td>Other:</td>
<td></td>
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</tbody>
</table>

### Play/Fitness Structures

<table>
<thead>
<tr>
<th>Inclined Structure</th>
<th>Activity Walls/ Panels</th>
<th>Crawl Tunnels</th>
<th>Low Swings</th>
<th>Climbing Equipment</th>
<th>High Swings</th>
<th>Slide(s)</th>
<th>Fitness Trail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other:</td>
<td>Other:</td>
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### Other Comments and/or Suggestions

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Centre Region Parks and Recreation Authority

June 15, 2023

Unanimously authorized the approval of the proposed pollinator plot and woodcock meadow restoration work in partnership with the Trout Unlimited Spring Creek Chapter, and in conjunction with their proposed Streambank Stabilization Project at Millbrook Marsh Nature Center.

Unanimously recommended that the Executive Committee and General Forum consider accepting Proclamation 2023-2 proclaiming July as Parks and Recreation Month and recognizing July 21, 2023, as Parks and Recreation Professionals Day in the Centre Region.

Unanimously authorized the approval of a change order for the Sippel Co, Inc. in an amount not to exceed $40,631.82 for delay costs due to waterline permit issues at Whitehall Road Regional Park.

Unanimously authorized the approval of a change order for Strouse Electric Inc., in an amount not to exceed $5,000 for rock excavation at underground electric installation at Whitehall Road Regional Park.

Tabled a request for authorization of a credit for removal of line painting for parking stalls on driving aggregate in the amount of $2,502.50 at Whitehall Road Regional Park.

Discussed the Capital Improvement Plan 2024-2025.

Discussed the 2024 Program Plan.

Heard update on Whitehall Road Regional Park and Millbrook Marsh Nature Center Spring Creek Education Building Phase II and Diane Kerly Welcome Pavilion.

Next scheduled meeting is July 20, 2023, 12:15 pm, Blue Spring Park Pavilion

July 20, 2023

Held in Executive Session to discuss a potential matter of litigation.

Unanimously approved in consent agenda to reject the proposal to delete the parking lot striping scope of work for Whitehall Road Regional Park.

Unanimously authorized a change order for Sippel Development Co., Inc. in an amount not to exceed $7,572.38 to pave the trail section at the corner of the wooded area to prevent washout.

Unanimously approved the 2024 Fee Policy changes as presented and drafted.
Heard updates on Whitehall Road Regional Park and Spring Creek Education Building Phase II and Diane Kerly Welcome Center.

Discussed the mobile concession re-evaluation.

Next scheduled meeting is August 17, 2023, 12:15 pm, Orchard Park Pavilion

**Centre Region Parks and Recreation Authority Work Session**

- **June 15, 2023** – cancelled
- **July 20, 2023** – cancelled

Next scheduled meeting is August 17, 2023, 10:00 am, Orchard Park Pavilion

**Centre Regional Parks and Recreation Special Meeting**

- **June 30, 2023** – cancelled
- **July 7, 2023** – cancelled due to Executive Session

Next scheduled special meeting is TBD

**COG Parks and Recreation Governance Special Committee**

- **July 28, 2023**

Retreat held with consultant. Exercises to help group get to the point of forming problem statement(s).

Next scheduled meeting is August 23, 2023, 8:30 am, COG General Forum Room

**Coordination Team for Whitehall Road Regional Park and Millbrook Marsh Phase 2**

Meets every other week to discuss progress. Team consists of COG Parks and Recreation Director, COG Executive Director, COG Facilities Manager, COG Finance Director, Project Manager, a representative from COG General Forum, and CRPR Authority Chair.

**COG Finance Committee, COG Executive Committee, and General Forum** – I have been attending, via Zoom, the meetings of Finance and Executive in order to keep abreast of developments relating to
Authority activities. I attend General Forum meetings when needed as they generally occur on evenings when I have an ongoing prior commitment.

College Township Council and Planning Commission - I am attending College Township Planning Commission and College Township Council meetings when agenda items are related to Parks and Recreation.

Millbrook Marsh Nature Center Boardwalk Feasibility Working Group

Next scheduled meeting is TBD

COG Parks Capital Committee (joint meeting with the Authority)

July 13, 2023 - cancelled

Next scheduled meeting is October 12, 2023, 12:15 pm, COG General Forum Room

Millbrook Marsh Nature Center Advisory Committee

June 21, 2023

Discussed the Streambank Stabilization Project of Trout Unlimited.

Discussed the Boardwalk.

Discussed the Capital Improvement Plan and the Nature Center lease.

Discussed the potential UAJA Sewer Main replacement.

Heard updates on the Spring Creek Education Building Phase II and Diane Kerly Welcome Pavilion construction projects.

Next scheduled meeting is September 20, 2023, 4:00 pm, Spring Creek Education Building

Special Events with Centre Region Council of Governments/Parks and Recreation Agency

I participated in a tour of Whitehall Road Regional Park with Authority members on August 4, 2023.

Prepared by Kathy Matason
Report:
Please see updates below, Thank you.

Maintenance Issues:

(2023-08-06) Please add sand to the baseball field base-path near home plate to mitigate rainwater pooling.

(2023-06-04) Please repair or replace the broken picnic table.
(2023-08-06) Since this issue was originally reported, the table has been painted, (but not repaired.)
(2023-01-07) Please re-install the two(2) "NO MOTOR VEHICLES" signs that were removed when the ID signs were repainted. The signage reminds park users about township ordinance chapter 139-3(K):

"No person shall use a snowmobile, mini-bike, motorcycle or any vehicle, recreational or otherwise, except on designated roads, trails or areas set aside for their use."

and about 139-5(C):

"No person shall operate any vehicle in any part of a park except on roadways established for the operation of vehicles, nor shall any person park any vehicle in any area except those areas specifically designated for parking purposes."

Old and new signage at Mayberry entrance:

Old and new signage at Goldfinch entrance:

(2022-06-15) Please remove the overgrown bushes by the park ID sign to remove "hiding places" and for easier mowing.
Please refurbish or replace both basketball backboards.

(2022-06-16, updated 8/6/2023)
2. Please grade and rake around tennis court, sloping ground away from court to improve drainage;
3. Please plant grass in disturbed area to facilitate ongoing maintenance.
08/06/2023 update- The stumps were removed this summer, but the area was not graded. It is becoming overgrown with weeds but the ground is too uneven to be mowed.
3. Clear/"brush-hog" the low growing vegetation from swale between pine trees along 322 and park to remove "hiding places".
4. Mow occasionally to maintain appearance and to prevent re-growth.

(2020-03-2)
(a) Please continue the project to remove the stumps, roots, low hanging branches, and brush around the multi-purpose field. This is a prerequisite for the next phase in the park redevelopment master plan.
(b) Regular clearing under the trees on the south-west side would be very much appreciated. It would make the field safer and more useable.
(2019-9-1) Please acknowledge that Dalevue Park is on the list of facilities NOT accepting unsolicited donations of trees, benches, etc. (e.g. https://www.crpr.org/parks/remembrance-trees  https://www.crpr.org/gift-benches )

(2019-9-2, updated 2021-04-12) (For reference: Pine trees were planted by the township approximately 5 feet inside the property line. Anything between the trees is encroaching on park property and should be removed.
College Township
Parks and Recreation Report

Date:  08/06/2023          Park Name:   Oak Grove
Parks Rep:   Schulte

Report

Thank you for the landscaping done this spring. Please continue the improvements, especially near the basketball court, but also farther up the hill. Grading and seeding where brush was removed would prevent damage to township equipment when the areas are mowed.

Maintenance Issues:

(2022-10-23 B) For the safety of the basketball players, please remove the brush between the basketball court and the park property line. Let's try to get unobstructed space around the court.
Report

The broken sign and sign-post reported 5/25 has been addressed. Thank you!
The broken trash-can holder reported 5/25 has been addressed. Thank you!
The broken tree limb has fallen to the ground. It has been dragged to the curb on Penbrook where it can be picked up with next brush pickup (or sooner if desired).

Maintenance Issues:

(2023-08-06) The tot-lot playground is not useable due to the thorny weeds growing around and in the equipment. Some are over a foot tall. Please remove the weeds.

Examples:
(2023-05-25) Reminder- the hillside should be mowed entirely once or twice a year to prevent being overgrown with brushy vegetation. Ideally, before July 4th, and again in the late fall.

Cairns Crossing – All in order. I took a lopper to several branches and weeds that were impinging on the pathway and boardwalk.

Spring Creek Estates – See photo page. Did any youth submit a proposal for a project? There was burnt wood in the fire pit. All was clean around the site. Pathways are good.
Many bees. Observed one Monarch butterfly. Caught one 8” Brown Trout!
I was pleased to see the “kids area” so clean. One rock had graffiti. I picked up two drink bottles and a black Sharpie, but those things were in the weeds. The fire pit contained burnt wood.