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- Dial +1 646 558 8656 ● Meeting ID: 893 6615 1811 ● Passcode: 179738
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VIRTUAL PUBLIC COMMENTS: Please use the raised hand feature to participate. The moderator will recognize those with their hands raised (either by name or phone number).

WRITTEN PUBLIC COMMENTS: For specific Park and Recreation agenda items and for items not on the agenda, written public comments may be submitted in advance by emailing smeyers@collegetownship.org by noon the day of the meeting.

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CALL TO ORDER:

ZOOM MEETING PROTOCOL:

OPEN DISCUSSION (ITEMS NOT ON THE AGENDA/CITIZENS COMMENTS):

NEW BUSINESS: None

OLD BUSINESS: None

SPECIAL REPORT: SR-1 Ball Field Improvement Suggestions (State College Little League)

PARKS REPORTS: (Written reports are emailed to all members by noon the Wednesday prior to the meeting date)

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CONSENT AGENDA:  CA-1  March 11, 2024 Meeting Minutes (Approval)

COMMUNICATIONS:  None

OTHER MATTERS:

UPCOMING MEETINGS: Monday, May 13, 2024 at 7:00pm (if needed)
  Monday, June 10, 2024 at 6:00pm (Park Tour Meeting)
  Monday, August 12, 2024 at 7:00pm
  Monday, September 9, 2024 at 7:00pm
  Monday, October 14, 2024 at 7:00pm (if needed)
  Monday, November 18, 2024 at 7:00pm

CHAIR INFORMATIVES: None

STAFF INFORMATIVES: SI-1 PC Agendas (March 19th & April 2nd)

ANNOUNCEMENTS: None

ADJOURNMENT:
Centre Region Parks and Recreation Authority

March 21, 2024

Met new Millbrook Marsh Nature Center Supervisor, Greg Koehler.

Unanimously approved the consent agenda which included acceptance of the Millbrook Marsh Nature Center Boardwalk Feasibility Study Phase II Report, approval of participation in Centre Gives 2024, and authorizing certificate of substantial completion for the Spring Creek Education Building Phase II and Diane Kerly Welcome Pavilion.

Heard a report from the Thompson Woods Preserve Governance Committee.

Unanimously authorized the addition of as-built surveying services to the professional services agreement for Stahl Sheaffer Engineering in an amount not to exceed $7,460.

Unanimously authorize the preparation of a Minor Alteration Plan to the professional services agreement for Stahl Sheaffer Engineering in an amount not to exceed $33,620.

Unanimously agreed that the additional loan proceeds in the amount of $237,696 for the Whitehall Road Regional Park Phase I be reallocated to complete the Pavilion/Concession, and that additional funding from the Mobile Food Truck savings of $107,000 be reallocated to support this project.

Discussed the Hess Restrooms and Concession design and engineering.

Next scheduled meeting is April 18, 2024, 12:15 pm, COG General Forum Room

Centre Region Parks and Recreation Authority Work Session

March 21, 2024

Discussed the Whitehall Road Regional Park proposed all-season pavilion and associated funding.

Next scheduled meeting is April 18, 2024, 2024, 10:00 am, COG General Forum Room

Centre Regional Parks and Recreation Authority Special Meeting

Next scheduled meeting is April 5, 2024, 9:00 am, COG General Forum Room
**COG Parks and Recreation Governance Special Committee**

**March 27, 2024**

Discussed the matrix of responsibilities in detail.

Next scheduled meeting is April 24, 2024, 8:30 am, COG General Forum Room

**Coordination Team for Whitehall Road Regional Park and Millbrook Marsh Phase 2**

Meets every other week to discuss progress. Team consists of COG Parks and Recreation Director, COG Executive Director, COG Facilities Manager, COG Finance Director, Project Manager, a representative from COG General Forum, and CRPR Authority Chair.

**COG Finance Committee, COG Executive Committee, and General Forum** – I have been attending, via Zoom, the meetings of Finance and Executive in order to keep abreast of developments relating to Authority activities. I attend General Forum meetings when needed as they generally occur on evenings when I have an ongoing prior commitment.

**College Township Council and Planning Commission** - I am attending College Township Planning Commission and College Township Council meetings when agenda items are related to Parks and Recreation.

**Millbrook Marsh Nature Center Boardwalk Feasibility Working Group**

Next scheduled meeting is TBD, Millbrook Marsh Nature Center

**COG Parks Capital Committee (joint meeting with the Authority)**

Next scheduled meeting is April 11, 2024, 12:15 pm, COG General Forum Room

**Millbrook Marsh Nature Center Advisory Committee**

**March 20, 2024**

Unanimously approved June meeting date change due to Juneteenth holiday.

Unanimously accepted the Boardwalk Feasibility Study Phase II Final Report.

Unanimously approved that the Authority consider the prohibition of smoking and tobacco use on the 62-acre property as part of the Phase II Spring Creek Education Building LEED certification process.

Discussed the MMNC rental policy.
Next scheduled meeting is June 12, 2024, 4:00 pm, Spring Creek Education Building

Millbrook Marsh Nature Center Boardwalk Capital Campaign Committee

March 21, 2024

Presentation given by Cathi Alloway and Molly Hetrick about establishing a Capital Campaign for the boardwalk replacement.

Prepared by Kathy Matason
ATTENDED BY – P&R COMMITTEE:

Dave Schulte, Chair
Earl Moore, Vice Chair
Kathy Matason
Judi Sittler
Sue Smith
Stephen Spoonamore
Janet Sulzer

EXCUSED:

Jude Simpson

STAFF:

Amy Kerner, Public Works Director
Sharon Meyers, Sr. Support Specialist – Engineering/Planning

GUESTS:

Matt Fenton, Vice-Chair College Township Planning Commission
Jim Carpenter, Centre Region Parks and Recreation
Isabella Monaco – Pennsylvania Resident, Penn State Student

CALL TO ORDER:

Mr. Schulte called the meeting to order at 7:01 pm.

ZOOM MEETING PROTOCOL:

· Mr. Schulte determined there were people present via zoom, reviewed the zoom protocol and asked the participants on zoom to introduce themselves and where they live for the record. One woman, Isabella Monaco, introduced herself and added that she is a resident of Pennsylvania and is currently attending Penn State University. All other participants chose not to speak.

OPEN DISCUSSION:

· None presented.

SPECIAL PRESENTATION:

SP-1 Ball Field Maintenance Best Practices

· Mr. Schulte introduced the topic listing five Township parks that have backstops which include, Dalevue, Nittany Orchard, Harris Acres, Penn Hills, and Spring Creek. He added that he has observed the State College Little League maintains their fields very well and occasionally use the College Township facilities for games or practice. Mr. Schulte stated he hopes, through this presentation, the committee will have a better understanding of what is reasonable to ask of our maintenance people. Mr. Schulte has asked the State College Little Leagues maintenance people to share their ball field maintenance general best practices.

· Mr. Matt Fenton introduced himself, Vice Chair of the College Township Planning Commission and added that there is a State College Little League field at the Mount Nittany Middle, which is in College Township.
- Mr. Fenton stated he is not an expert in ball field maintenance and gave a brief history of his experience with little league.
- Mr. Fenton discussed some problems State College Little League has and the similarities to the College Township facilities.
  - Field should be crowned for drainage
  - Aerating is important
  - Dirt composed of 70% sand, 15% clay, 15% silt; old dirt needs to be removed before new dirt placed; when it rains and dirt is broomed off eventually a lip around the field will develop into a safety hazard; the ideal solution is to have a system to pick up the water and remove
  - Pre-emergent weed killers used prior to season starting
- Mr. Spoonamore asked if there is a schedule for mowing the fields.
  - Mr. Fenton is unaware of a schedule, but there most likely is some sort of schedule
  - Mr. Carpenter was asked to weigh in, he stated Centre Region Parks and Recreation does not maintain the State College Little League fields. However, the Centre Region parks are mowed once a week and some sporting field areas are mowed twice a week. He added that fields are dragged at least once a week, and mowing and dragging is weather dependent.
- Mr. Spoonamore stated there are three facilities within the committee’s purview being utilized for State College Little League events
  - Spring Creek
  - Dalevue
  - Penn Hills (practice only)
- Mr. Schulte stated he did not ask Mr. Fenton to speak to any particular fields. He has noticed the fields maintained by the State College Little League are impressive and hopes to get some pointers on how to better maintain the College Township facilities. Mr. Schulte’s goal is for the committee to be able to recommend things that are doable and realizes that it is most likely unreasonable to expect the same quality maintenance as PNC Park.
- Mr. Schulte asked if there is interest of the committee, he is willing to ask other experts who were unable to attend the meeting, if they would be willing to walk the College Township facilities to give recommendations so the committee can make some more specific suggestions in maintaining the College Township ball fields.
- Mr. Schulte gave a brief summary and asked if there is any interest on behalf of the committee to ask the State College Little League maintenance folks to walk through the College Township facilities and give the committee suggestions for maintenance recommendations.

**NEW BUSINESS:** None presented

**OLD BUSINESS:** None presented

**PARKS REPORTS:**

(Written reports received were emailed to all members by the Wednesday prior to the meeting date)

- Planning Commission – nothing further to report
- Public Works – Ms. Kerner gave a brief update on Public Works projects related to the parks
- Cairns Crossing – boardwalk will need to be replaced and a line item was added to the five year plan
- GDK Meadow – stormwater issue was discussed, Ms. Kerner to discuss with the Assistant Township Engineer
- Fieldstone – Ms. Sulzer has been in contact with a HOA member and would like to hold an on-site meeting similar to the process at Mountainside Park; mulching of the berm to take
place in 2024
- Fogleman Overlook – Ms. Smith questioned where Mr. Brokloff is as Mr. Schulte was discussing the park. Mr. Schulte verified that Mr. Brokloff has resigned from the committee
- Harris Acres – Ms. Sulzer added Ms. Kerner sent a letter to property owners abutting the park entrance to inform them of the future project. An email was received in response to the letter expressing concerns such as parking, noise, activity types and times, and property value
- Mountainside – Ms. Smith gave an update on an access issue brought to her attention for public entering the park with strollers, etc. Ms. Smith plans to have a neighborhood gathering once the mulch and general cleanup is complete
- Slab Cabin – there is a drainage issue at the top side in the playground area

CONSENT AGENDA:

CA-1 February 12, 2024 Parks & Recreation Meeting Minutes
Ms. Matason moved to approve the minutes of the February 12, 2024 meeting as written. Mr. Spoonamore seconded the motion.
- Mr. Schulte stated he had some questions
  - Why the documenters were not listed as guests? Ms. Meyers stated the documenters gave first names only and are mentioned in the open business portion of the minutes. She stated that she only documents guests if they actively participate in meetings. Ms. Meyers offered those present are welcome to participate and state their names if they choose to be listed as a guest on the meeting minutes.
  - If the final draft of the five year plan was not able to be viewed until the current meeting how was it approved? Ms. Kerner stated the spreadsheet was projected on the screen. Mr. Spoonamore added that the committee made edits and approved the five year plan as discussed and amended on the screen. Mr. Schulte stated there were changes to Dalevue that he, as the park representative did not suggest.

Mr. Spoonamore withdrew his second to allow Mr. Schulte to request changes needed.
- Mr. Schulte repeated that the committee approved the plan and he’s unsure how that could happen. It was determined that Mr. Schulte’s suggestions were added, however, the year for the suggested projects had been changed during the meeting due to specific instruction from Council for a master plan to be developed and approved by Council for Dalevue Park prior to any further major capital improvement projects. This is why the pavilion restoration/relocation was shifted to a later year than suggested, but remains a line item on the five year plan.

Mr. Spoonamore moved to amend the 2024 Five Year Plan moving the $9,300 line item for Dalevue Park from 2026 to 2025 and with that change, move to approve the February 12, 2024 minutes as amended.
- Mr. Moore requested that Slab Cabin Park be the next regional park to receive a master plan as Mr. Schulte opined that Dalevue Park doesn’t need anything further than the grading of the ball field which is in the budget for 2025.
- After some discussion Ms. Sulzer asked for clarification of the motion on the table
- There was further questioning from Mr. Schulte of how the committee approved a budget plan without seeing it. Mr. Spoonamore and Ms. Sittler both opined that the committee did see the five year plan and approved it as amended during the discussions at the meeting.

Mr. Schulte asked for a motion to approve the February 12, 2024 Parks and Recreation meeting minutes as written. Mr. Spoonamore made the motion.
- After some discussion the most recent motion was withdrawn and the prior motion discussed

Mr. Spoonamore moved to approve the meeting minutes as amended.
Ms. Matason seconded the motion. Motion carried unanimously.
COMMUNICATIONS: None presented.

OTHER MATTERS: None presented.

UPCOMING MEETINGS:
   Monday, April 8, 2024
   Monday, May 13, 2024 (if needed)
   Monday, June 10, 2024 at 6:00pm
   Monday, August 12, 2024
   Monday, September 9, 2024
   Monday, October 14, 2024 (if needed)
   Monday, November 18, 2024

CHAIR INFORMATIVES:
   CI-1  Clearwater Conservancy Watershed Cleanup Day
        · Mr. Schulte suggested if volunteers will be in the Township parks the representative of those parks should showed up to the event

   CI-2  Expenditures – Parks and Recreation Fund – 2023 Actual
        · Mr. Schulte included the expenditures as an FYI

   CI-3  Indoor Recreation Facilities in Industrial Zone
        · Mr. Schulte informed the committee of the attachment and why he pulled the item from the Council packet for their March 7th 2024 meeting. He added that the Township is considering this and he is unsure of what they are going to do.

STAFF INFORMATIVES:
   SI-1  EZP Update no further discussion

   SI-2  Approved Five Year Plan
        · Mr. Schulte stated that the committee has already discussed this and there was an amendment to move the $9,300 item for Dalevue Park from 2026 to 2025.

ANNOUNCEMENTS:
   · Mr. Schulte announced the Statement of Financial Interests shall be completed and returned to Sharon Meyers as soon as possible, if anyone has not done so yet.

ADJOURNMENT:
Mr. Schulte adjourned the March 11, 2024 meeting at 8:26 pm.

Respectfully Submitted By,

**Draft**

Sharon E. Meyers
Recording Secretary
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**CALL TO ORDER:**

**ZOOM MEETING PROTOCOL:**

**OPEN DISCUSSION (items NOT on the agenda):**

**CONSENT AGENDA:**

- **CA-1** March 5, 2024 Meeting Minutes (Approval)

**PLANS:**

- **P-1** PSU-Indoor Practice Air Supported Structure Preliminary/Final LDP (Recommendation)
- **P-2** Centre Hill Country Club Final Land Development Plan (Recommendation)

**OLD BUSINESS:**

- **OB-1** Workforce Housing (Discussion/Recommendation)

**NEW BUSINESS:**

- None

**REPORTS:**

- **R-1** Council Report
STAFF INFORMATIVES:  
SI-1  Council Approved Minutes  
SI-2  March EZP Update  
SI-3  Zoning Bulletins  

OTHER MATTERS:  

ANNOUNCEMENTS:  
Next regular meeting will be Tuesday, March 5, 2024 at 7:00pm  
Next joint meeting with Council will be Tuesday, March 26, 2024 at **6:00pm**  
*Food and Refreshments in the Library starting at 5:00pm  
Statement of Financial Interests – complete and return to Sharon Meyers ASAP  

ADJOURNMENT:
COLLEGE TOWNSHIP PLANNING COMMISSION
REGULAR MEETING AGENDA
Tuesday, April 2, 2024
7:00 PM
Hybrid Meeting (In-Person or via Zoom)

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CALL TO ORDER:

ZOOM MEETING PROTOCOL:

OPEN DISCUSSION (items NOT on the agenda):

CONSENT AGENDA:  CA-1  March 19, 2024 Meeting Minutes
(Approval)

SPECIAL PRESENTATION:  SP-1  University Planned District Transportation Study Update
(Discussion)

OLD BUSINESS:  OB-1  Workforce Housing Final Draft Ordinance
(Discussion/Recommendation)

NEW BUSINESS:  None

REPORTS:  R-1  Council Report
          R-2  DPZ CoDesign Update

STAFF INFORMATIVES:  SI-1  Council Minutes

OTHER MATTERS:

ANNOUNCEMENTS:  Next regular meeting will be Tuesday, April 16, 2024 at 7:00pm
Statement of Financial Interests – complete and return to Sharon Meyers ASAP

ADJOURNMENT: