

## GENERAL JOB DESCRIPTION

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**TITLE:** Water Utility Laborer/Technician II

**DEPARTMENT:** Public Works

**REPORTS TO:** Public Works Director

**FLSA:** Non-Exempt

**SALARY:** Refer to approved salary range schedule

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### Position Summary

Responsible to the Road & Water Utility Superintendent for carrying out duties and responsibilities as related to the maintenance and construction of the College Township Water Authority water distribution system including water lines, fire hydrants, pumping stations, storage facilities, meters and related appurtenances.

### Essential Functions

- Performs highly diversified duties to install and maintain water systems and equipment.
- Performs regular preventive maintenance on equipment and facilities.
- Uses a variety of hand, air, and power tools in performing heavy construction type work in all weather conditions.
- Provides emergency/unscheduled troubleshooting and repairs during all hours, all days of the week.
- Diagnoses problems, replaces or repairs parts, tests and makes adjustments.
- Complies with safety regulations and maintains clean and orderly work areas.
- Communicates effectively through, both, written and verbal communications.
- Performs other work-related duties, as assigned.

### Qualifications

#### Education:

- High school diploma or GED equivalent is required.
- Associate's Degree in Water Utility Science or related field preferred.

#### Work Experience:

- One (1) to two (2) years of water line construction and maintenance experience, or combination of experience and education required.

#### Knowledge/ Skills/Abilities:

- Ability to perform manual, strenuous labor in adverse weather and working conditions.

- Ability to operate hand-held air tools weighing up to 90 pounds, including but not limited to jack hammers and pavement breakers; ability to lift objects over 50 pounds in confined areas and/or in awkward positions.
- Ability to recognize work safety hazards and properly utilize personal protective equipment.
- Ability to operate back hoes, dump trucks, and air compressors.
- Ability to use critical thinking in troubleshooting situations.
- Ability to effectively communicate, both verbally and in writing.
- Customer service skills.
- Working knowledge of basic plumbing tools.

Required Certifications/Other:

- Possession of a valid Pennsylvania driver's license.
- Pennsylvania CDL – Class A with air brake endorsement; must have a safe driving record.
- Subject to drug and alcohol pre-employment testing and random testing as required by the FHWA.

**Physical Demands and Work Environment**

The description of the physical demands and the work environment characteristics here represent those that must be met by an employee to successfully perform and those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee occasionally is required to sit. The employee is frequently required to stand; walk; use hands to handle or feel objects, tools, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee performs heavy construction type work in all weather conditions, including but not limited to (a) manual digging for up to eight hours, (b) twisting, lifting and pulling, and (c) strenuous walking, stair and ladder climbing, often while carrying heavy equipment. Specific vision abilities required by this job include close vision, and ability to adjust focus.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and explosives. The noise level in the work environment is usually moderate. However, on some instances this job may require work in areas where ear protection is necessary.

**Disclaimer**

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent will possess the skills aptitudes and abilities to perform each duty proficiently. Some

requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.

Reviewed with employee by:

\_\_\_\_\_

Manager's Name

\_\_\_\_\_

Date

### **Acknowledgement**

This job description has been reviewed with me by my manager. I have been provided the opportunity to ask questions regarding any aspect of this job description.

**Job Incumbent Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Legal Disclaimer:** The Job Description is intended for informational purposes only, and by no means should replace or substitute any governmental and/or non-governmental legal information or advice. Please contact an HR Professional for additional information.